

## Fairfax County Redevelopment and Housing Authority (FCRHA)

### HOME IMPROVEMENT LOAN PROGRAM

### PRE-APPLICATION

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**For Office Use Only:**

Case # \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Gross Household Monthly Income before Taxes: \_\_\_\_\_

*(Please answer all questions about the property to be improved as accurately as possible.)*

Address (if different from above): \_\_\_\_\_

Year Purchased: \_\_\_\_\_

Number of Occupants: \_\_\_\_\_

Briefly Describe Improvements Needed: \_\_\_\_\_

Has this property been cited by the Health Department? Yes ☐ No ☐

Would you like to do your own work? Yes ☐ No ☐

Would you like to act as your own general contractor? Yes ☐ No ☐

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

How did you hear about this program? \_\_\_\_\_

The Fairfax County Redevelopment and Housing Authority's **Home Improvement Loan Program (HILP)** assists Fairfax County homeowners in making improvements to their homes. Homeowners are provided technical assistance in determining what improvements need to be made and financial assistance to pay for those improvements through low interest loans.

If you qualify for this program, the Fairfax County Home Improvement Rehabilitation Specialists and Loan Officers can **assist** you to:

- Determine your eligibility for a low interest loan;
- Determine what work needs to be done on your home;
- Prepare work write-ups, specifications and drawings; and
- Select a licensed contractor or plan your own work.

A Rehabilitation Specialist will make periodic inspections on the progress of the project until work has been completed.

**IMPORTANT:** Before construction begins on any improvements for the home, you (the homeowner) will enter into a written agreement with the contractor(s) you select. You are responsible for enforcing the terms of the contract. Neither Fairfax County nor the FCRHA bears responsibility or liability for defects on the work or the performance of the contractor(s) hired. **Your Rehabilitation Specialist provides assistance in an advisory capacity only.**

**QUALIFICATIONS:** HILP applicants must:

- Be the owner(s) of the property, which must be located within Fairfax County (including the Towns of Clifton, Herndon and Vienna) and the City of Fairfax.
- Have a gross household income, which falls below the Fairfax County median income for household size.

**Please mail Pre-Application to:**

Home Improvement Loan Program  
Department of Housing and Community Development  
3700 Pender Drive  
Fairfax, VA 22030